

# UNIVERSITY OF DAR ES SALAAM

## CONVOCATION

### MINUTES OF THE 38<sup>TH</sup> ANNUAL GENERAL MEETING OF THE CONVOCATION HELD ON 28<sup>TH</sup> NOVEMBER 2008 AT NEW LECTURE THEATER 11

#### PRELIMINARIES:

##### Minute no. 306

- 306.1 **CONFIRMED** the quorum
- 306.2 **OPENED** the meeting at 11.33 a.m.
- 306.3 The Convocation President **THANKED** members for attending the meeting
- 306.4 **ADOPTED** the agenda

#### ITEM NO. 1 OF THE AGENDA: To **RECEIVE** and **CONFIRM** minutes of the 37<sup>th</sup> Annual General Meeting.

##### Minute no. 307

- 307.1 **RECEIVED** and **CONFIRMED** minutes of the 37<sup>th</sup> Annual General Meeting.

#### ITEM NO. 2 OF THE AGENDA: Matters Arising from the 37<sup>th</sup> Annual General Meeting

##### Minute no. 308

- 308.1 **Organizing a fundraising dinner by year 2008 and be hosted by President of the United Republic of Tanzania (previous minute no. 302)**
  - 308.1.1 **INFORMED** that the letter was drafted on 26<sup>th</sup> November, 2007 by Prof. L. A. Msambichaka and signed by the Vice Chancellor and Convocation President and then forwarded to the United Republic of Tanzania.

- 308.1.2 **REPORTED** that no positive response has been received from the State House.
- 308.1.3 **AGREED** by the Convocation Executive Committee at its 92<sup>nd</sup> meeting held on 19<sup>th</sup> September 2008 to prepare another fundraising event without targeting the President of the United Republic of Tanzania which will be early next year.
- 308.2 Convocation Newsletter, Dar Graduate Journal and Books (previous minute no. 303.4.3)**
- 308.2.1 **INFORMED** that a total of 11 institutions and 15 secondary schools were given books as agreed during 2007 Annual General Meeting.
- 308.3 Organizing Reunion (previous minute no. 307.8.3)**
- 308.3.1 **INFORMED** that due to preparations for the upcoming symposium and shortage of funds, the Chairperson of Activities Committee and Convocation Liaison Officer proposed to the 91<sup>st</sup> Convocation Executive Committee Meeting that the re-union be postponed until March 2009 so that members can get more time to prepare for the symposium and was approved.

**ITEM NO. 3 OF THE AGENDA: Report on the activities of the Convocation Liaison Office for the year 2008**

**Minute no. 309**

- 309.1 **RECEIVED** a report on the activities of the Convocation for the year 2008
- 309.1.1 **REPORTED** that Graduates, mainly those graduated in 2008 have continued to fill the update forms from the Convocation Office. Currently the directory has 23,987 entries.

309.1.2 **OBSERVED** that the joint development team for the re-design of Convocation website met on 5<sup>th</sup> and 6<sup>th</sup> April, 2008 at Convocation Office.

**309.2 Alumni/Alumnae Newsletter and Dar Graduate Journal**

309.2.1 **REPORTED** that 2000 copies of Newsletter Volume 7 No. 2 were printed and submitted to convocation Office on 10<sup>th</sup> April 2008 by Central Printing Works Ltd. The printing charges were Tshs. 2,640,000/=

309.2.2 **INFORMED** that Convocation Liaison Officer distributed 990 copies of Alumni/Alumnae Newsletter to different institutions.

**309.3 Convocation Books**

309.3.1 *Why is Tanzania Still Poor 40 Years After Independence:* Edited by: Prof. Saida Yahya-Othman, Dr. Martha A. Qorro, Dr. Benjamin Mtinangi and Mr. Jenerali Ulimwengu, 2003

309.3.1.1 **REPORTED** that there were more that 1000 copies, some in University Bookshop, Tanzania Bookshop and others in Convocation office.

309.3.1.2 **INFORMED** that 700 copies be donated to Secondary schools and other universities.

309.3.2 *The Social Services Crisis of the 1990's: Strategies for Sustainable Systems in Tanzania.* Edited by Anna K. Tibaijuka

309.3.2.1 **REPORTED** that there were 311 copies at the University store and 514 at the University Bookshop.

309.3.2.2 **INFORMED** that 500 copies be donated to Secondary schools and other Universities for reference.

309.3.3 **OBSERVED** that the idea behind being to avoid books sitting idle in the office while they were meant to be read.

309.3.4 **INFORMED** that a total of 15 Secondary Schools and 11 higher learning institutions in Dar es Salaam were given 1224 copies of books as approved by the Executive Committee.

**309.4**

**Preparations for the upcoming Convocation Symposium**

309.4.1

**INFORMED** that Symposium Committee had proposed a topic for the 7<sup>th</sup> University of Dar es Salaam Convocation Symposium titled “Education can be a big enabler or lack of it a big impediment in poverty alleviation efforts”.

309.4.2

**OBSERVED** that REPOA had agreed to fund research emanating from this topic since it falls within their area of research interest. Five concept notes were written and were approved by REPOA after joint discussion between concept note writers and REPOA. The five concept notes focus on Education, Socio-culture, Demography, Language and Agricultural economy as listed below:

- (i) Interrogating the link between Education and Poverty Alleviation in Tanzania
- (ii) Does Investing in Education Reduce Poverty? A Socio-Cultural Analysis
- (iii) Demographic Factors in the Role of Education in Poverty Reduction
- (iv) The Role of Language in Communicating Knowledge for Development and Poverty Alleviation in Tanzania
- (v) Education and its Role in Developing Human Capital in Agricultural Growth and Poverty Alleviation in Tanzania.

309.4.3

**INFORMED** that the concept notes were then developed into full research proposals; however, only four out of five proposals were submitted to REPOA. Three research proposals were approved in August 2008 and the researchers have already started fieldwork while one proposal has been approved (12/9/2008) after some required revisions had been made.

309.4.4

**FURTHER** that the schedule of remaining activities has changed slightly since the researchers are at different states of fieldwork. Consultations with those in the field show that the remaining activities can be completed as scheduled below:

- September – October 2008: to conduct fieldwork for data collection,
- November 2008: to process data and write preliminary report,
- December 2008: to present preliminary findings as a joint effort between UDSM Convocation Symposium and REPOA

309.4.5 **OBSERVED** that time might not be enough to have symposium in November 2008 hence the Symposium will be held next year between March and May.

### 309.5 **Marketing of Convocation**

309.5.1 The 3<sup>rd</sup> Exhibition of Higher Education, Science and Technology in Tanzania

309.5.1.1 **REPORTED** that for the first time the Convocation Office participated in the 3<sup>rd</sup> Exhibitions on Higher Education, Science and Technology in Tanzania, which took place from 17<sup>th</sup> to 19<sup>th</sup> April, 2008 at the Diamond Jubilee Hall in Dar es Salaam.

309.5.1.2 The Convocation used these exhibitions to contact its alumni/alumnae through updating its databank. More than 40 alumni/alumnae filled update forms.

309.5.1.3 **INFORMED** that the exhibitions were used to display Convocation items like Alumni/Alumnae Newsletters, Dar Graduate Journals and Symposium Books. More that 10 Symposium books and 4 Dar Graduate Journals were sold to the public.

### 309.6 **Dar es Salaam International Trade Fair**

309.6.1 **REPORTED** that Convocation Liaison Officer participated in the 32<sup>nd</sup> Dar es Salaam International Trade Fair from 28<sup>th</sup> June to 8<sup>th</sup> July 2008. During exhibitions, the following items were displayed:

- Dar Graduate Journals
- Alumnae Newsletters
- Convocation Update Forms
- Convocation Symposium Books

- Convocation T-shirts

309.6.2 **OBSERVED** that the Convocation was awarded a certificate of participation in the 32<sup>nd</sup> Dar es Salaam International Trade Fair 2008 issued by the Board of External Trade (BET) due to the role played in publicizing and marketing the University of Dar es Salaam Convocation.

**309.7 Collaboration with other Research and Professional Institutions**

309.7.1 **REPORTED** that during 30<sup>th</sup> Convocation Activities Committee Meeting held on 14<sup>th</sup> April 2008, members agreed to strengthen the relationship between Convocation office and other institutions especially the Research and Professional ones. On 25<sup>th</sup> April 2008, Convocation Liaison Officer met with the President of the Tanzania Professionals Network (TPN) at the British Council and agreed to work together. TPN is an association of Professionals, Graduates and Intellectuals. The Convocation Office could benefit from this relationship by conducting seminars, workshops and Annual General Meeting in Collaboration with TPN.

**309.8 Donation to Convocation**

309.8.1 **REPORTED** that on 9<sup>th</sup> May 2008, Hon Juma V. Mwapachu, General Secretary to the East Africa Community donated 400,000/= Tshs. to Convocation through Prof. Saida Yahya-Othman who is the Director of Research and Publications.

309.8.2 **INFORMED** that Convocation office thanked Hon. Juma V. Mwapachu for his support.

**309.9 The 37<sup>th</sup> University Graduation Ceremonies**

309.9.1 **REPORTED** that for the first time the University of Dar es Salaam held two Graduation ceremonies in November/December 2007.

309.9.2 **OBSERVED** that the idea of holding two graduation ceremonies was necessitated by the increasing number of graduates from year to year.

309.9.3 There were two clusters; cluster A and cluster B. Cluster A graduation was held on 23<sup>rd</sup> November 2007 comprising of FASS, FAST, CoET, IJMC and School of Graduate Studies. Cluster B graduation was held on 1<sup>st</sup> December 2007 comprising of Faculty of Commerce and Management, Faculty of Education, Faculty of Law, Faculty of Science and Faculty of Informatics and Virtual Education.

#### **309.10 Convocation Warrant of funds for the year 2007/2008**

309.10.1 **INFORMED** that the Convocation Office has been allocated T.Shs. 8,042,021/= to support various Convocation activities. Members were requested to note that allocation for the year was increased by Tshs. 1,173,253 compared to T.Shs. 6,868,768/= allocated in the year 2007/2008. It was also **INFORMED** that the allocation was less than the actual amount needed taking into consideration the number of meetings per year and expansion of the Convocation activities.

#### **309.11 Resignation of Convocation Liaison Officer**

309.11.1 **REPORTED** that the former Convocation Liaison Officer, Mr. Fidelis Benedict was on leave from 2<sup>nd</sup> to 29<sup>th</sup> January 2008.

309.11.2 **INFORMED** that on 29<sup>th</sup> January 2008 he wrote to DVC-Administration, expressing his intention to resign. **FURTHER INFORMED** that Mr. Daniel Mugassa Stephen was appointed as new Convocation Liaison Officer.

### **ITEM NO. 4 OF THE AGENDA: CONVOCATION FINANCIAL REPORT**

#### **Minute no. 310**

310.1 **RECEIVED** a Financial report of the year 2007/2008.

**ITEM NO. 5 OF THE AGENDA: Any Other Business**

**Minute no. 311**

311.1 **WELCOMED** all members of the Annual General Meeting to participate in the 38<sup>th</sup> Graduation ceremony to be held at the University of Dar es Salaam sports grounds on 29<sup>th</sup> November for the first cluster and 6<sup>th</sup> December for the second cluster.

**There being no other business, the meeting was closed at 01.20 p.m.**

Prepared by:-



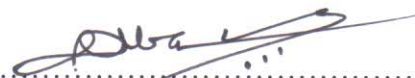
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D. Stephen

**Convocation Liaison Officer**

25 / NOV / 2009

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**Date**

Approved the Minutes for issue by:-



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Prof. Y. D. Mgaya

**DVC-Administration and  
Secretary to the Convocation**

25 Nov 2009

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**Date**

Confirmed at the next meeting by:-



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Judge Joseph S. Warioba

**President of the Convocation**

27.11.2009

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**Date**