

UNIVERSITY OF DAR ES SALAAM

CONVOCATION

MINUTES OF THE 37TH ANNUAL GENERAL MEETING OF THE CONVOCATION HELD ON 26TH NOVEMBER 2007 AT NEW LECTURE THEATRE I

ATTENDANCE:

Refer to the attached attendance list (Appendix I)

PRELIMINARIES:

Minute No. 300

- 300.1 **CONFIRMED** the quorum
- 300.2 **OPENED** the Meeting at 11.32 a.m.
- 300.3 The Convocation Chairman **THANKED** the members for attending the Meeting.
- 300.4 **ADOPTED** the Agenda

ITEM NO. 1 OF THE AGENDA: To **RECEIVE** and **CONFIRM** Minutes of the 37th Annual General Meeting of the Convocation

Minute Number 301

- 301.1 **RECEIVED** and **CONFIRMED** Minutes of the 37th Annual General Meeting.

ITEM NO. 2 OF THE AGENDA: **Matters Arising from the 37th Annual General Meeting.**

Minute Number 302

302.1 Re-design of the Convocation Website (Previous Minute Number 294.6)

302.1.1 **INFORMED** that the re-design of the Convocation website is in good progress and that University Computing Centre is working on it in collaboration with Convocation Liaison Officer.

302.2 Fundraising Function (Previous Minute Number (295.3.3))

302.2.1 **REPORTED** that there has been no good progress. Further **INFORMED** that the idea has been revived and **AGREED** to organize a fundraising dinner by year 2008 and be hosted by President Kikwete.

302.3 2007 Convocation Symposium (Previous Minute Number 295.6)

302.3.1 Due to lack of funds, it was **REPORTED** that the symposium could not be held as planned.

ITEM NO. 3 OF THE AGENDA: Report on the Activities of the Convocation for the Year 2007.

Minute Number 303

303.1 **RECEIVED** a report on the Activities of the Convocation for the Year 2007.

303.2 **REPORTED** that the Convocation Executive Committee held a total of two Meetings from which a number of decisions or endorsements were made. Also the Convocation Activities Committee held a total of two Meetings during which a number of issues were initiated for discussion and actions. **FURTHER REPORTED** that the Publications Committee held one Meeting in connection with the Convocation Publications.

303.3 Updating the Convocation Directory and Website

303.3.1 **REPORTED** that as of 9th November 2007, the Convocation directory has 20,143 entries, an increase of 1,588 entries since last year's report in which 18,555 entries were recorded.

303.3.2 As **REPORTED** in the Matters arising, convocation website is on the process of be restructured and **NOTED** that CLO and OMS will have an opportunity to attend a website maintenance course.

303.4 Convocation Newsletter, Dar Graduate Journal and Books

303.4.1 **REPORTED** a delay in publishing Dar Graduate Journal due to lack of articles. Further **REPORTED** that Convocation Publications Committee continues to follow up.

303.4.2 **REPORTED** that the proceedings of the 5th Convocation symposium of the University of Dar es Salaam, edited by Elifuraha G. Mtalo and Max Mmuya, 2003 have been published. Further reported that this proceedings be sold at T.Shs 3000.

303.4.3 **AGREED** that copies of the following books be donated to other academic institutions. These are *Why is Tanzania still poor 40 Years after Independence?* (700 Copies) and *the Social Services Crisis of the 1990's; Strategies for Sustainable System in Tanzania.* (500).

303.5 New Members of the Convocation Subcommittees

303.5.1 **REPORTED** the following names as new members of the Convocation Sub Committees. They are Dr. Martha A. Qorro as the Chairperson of the Activities Committee of the Convocation, Prof. J.

M. Kironde as the Chairperson of the Publications Committee of the Convocation and Mrs. Tumaini Kihunrwa as the Honorary Treasurer of the Convocation.

303.6 Convocation Warrant of Funds for the year 2007/2008

303.6.1 **REPORTED** that Convocation has been located with 6,868,768/= to support annual Convocation activities. Noted the decrease of T.Shs. 3,456,297/= compared to TShs. 10,325,065 allocated in the year 2006/2007.

303.7 Graduation Ceremonies

303.7.1 **REPORTED** that this year 2007 graduation ceremonies will be held in two clusters, one on 24th November 2007 and the other on the 1st December.

303.8 Bunge Exhibition

303.8.1 **REPORTED** that for the first time Convocation Office participated in the Bunge Exhibitions and be able to market Convocation activities and collecting information of members of parliament who are alumnae/alumni.

303.8.2 International Trade Fair Exhibition

303.8.2.1 **REPORTED** that University of Dar es salaam excelled well in the 31st Dar es Salaam international trade fair and declared the 1st winner in the research, training and consultancy category and the 2nd overall winner.

303.8.2.2 Further **REPORTED** the President of the United Republic of Tanzania an alumnus of the University, was one among many members of the Convocation who visited UDSM pavilion.

303.8.3 Reunion

303.8.3.1 **SUPPORTED** that idea of organize reunion event in May 2008.

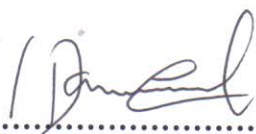
ITEM NO. 4 OF THE AGENDA: Convocation Financial Reports of 2006/2007
Minute Number 304

ITEM NO. 8 OF THE AGENDA: Any Other Business
Minute Number 305

305.1 **WELCOMED** all members of the Annual General Meeting to participate in the 37th Graduation ceremony to be held at the University of Dar es Salaam sports grounds on 24th November, 2007.

There being no other business, the meeting was closed at 12.50 p.m.

Prepared by:



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Mr. Fidelis Benedict
Convocation Liaison Officer

24 / NOV / 2008

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Date

Approved for issue by:



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Prof. Y. D. Mgaya
DVC-Administration and
Secretary to the Convocation

24. 11. 2008

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Date