

Faculty of Humanities and Social Sciences

Introduction

The Faculty of Humanities and Social Sciences (FoHSS) of Dar es Salaam University College of Education (DUCE) is the largest Faculty in College, hosting more than 90% of the student population. The Faculty comprises the following is comprised of three departments namely; Geography and Economics, History, Political Science and Development Studies as well as Languages and Literature. The Faculty offers both degree and non-degree courses.

Faculty administration

Generally, the Faculty administration is assigned to the Faculty Dean. The Faculty Dean is assisted by an Associate Dean (Academic) and the Senior Administrative Officer. The Faculty Dean coordinates the activities of the Units which are headed by the Unit Coordinators. In addition, there are several technical and administrative staff who support the academic activities and day to day functioning of Faculty.

Faculty programmes

The Faculty offers undergraduate, postgraduate and non-degree programmes.

Bachelor of Arts with Education

The Bachelor of Arts with Education degree programme [BA (Ed.)] The Faculty offers a three-year programme leading to the Bachelor of Arts with Education [BA (Ed.)] degree. Students pursuing BA Education are supposed to take a combination of two teaching subjects from the FoHSS Units and several education courses offered by the Faculty of Education. Communication Skills and Development Studies are compulsory for each student in the first year.

Subject combinations

A student may take one of the following two-subject combinations:

- English and Literature (LL<)
- English and Kiswahili (LL&KI)
- English and Geography (LL&GE)
- English and History (LL&HI)
- English and Political Science (LL&PS)
- Economics and Geography (EC&GE)
- Economics and History (EC&HI)
- Economics and Mathematics (EC&MT)
- History and Political Science (HI&PS)
- History and Kiswahili (HI&KI)
- History and Geography (HI&GE)
- History and Literature (HI<)
- Political Science and Literature (PS<)
- Political Science and Kiswahili (PS&KI)
- Kiswahili and Literature (KI<)
- Kiswahili and Geography (KI&GE)

Teaching is organized on the modular semester system in which an academic year is divided into two semesters. Each semester lasts for 15 weeks of

studying and two weeks of examinations. The Units of the FoHSS offer variety of courses which may be either core (i.e compulsory) or optional.

By the end of the third year, the students are expected to be erudite and confident enough to teach A-Level Secondary School Arts students.

Services to other faculties

The FoHSS offers services to the Faculty of Education students enrolled in the Bachelor of Education in Arts [B.Ed (Arts)] degree programme. The FoHSS also provides communication and presentation skills to all enrolled students in the College through a compulsory Communication Skills (CL) course. Students from Faculty of Science can also study subjects like Geography and Economics from our faculty.

The BA (Ed) and BEd (Arts) degree programmes are designed to enable students develop competencies to teach arts academic subjects, provide leadership in academic disciplines, and to participate in research to improve teaching and learning.

The high-quality graduate teachers produced through DUCE programmes contribute considerably to national capacity for coping with the increasing demand for teachers. Graduates through the programme often advance to becoming experts in various areas, including Economics, Linguistics, Foreign languages, Geography, History, Kiswahili, Political Science and Development studies.

Admission

The minimum entry requirements for admission to degree programmes at the Faculty of Humanities and Social Sciences include:

- A Certificate of Secondary School Examination (C.S.E.E) or equivalent with credit passes in FIVE approved subjects obtained prior to the sitting of the Advanced Certificate of Secondary Education or Equivalent,

AND

- One of the following combinations of passes in the Advanced Certificate of Secondary Education Examination (A.C.S.E.E) or equivalent;
- Two Principal level passes (in approved subjects) at the same sitting with total points not below 5 based on the following grade point scale: A=5; B=4; C=3; D=2; E=1 and S=0.5
- Two Principal level passes (in appropriate Subjects) not at the same sitting PROVIDED they are both of grade C or higher;

OR

- An appropriate equivalent Diploma/ Certificate of not less than the Second Credit level and approved by Senate.
- Tanzanian Secondary School Leavers will be considered for admission provided they hold the

suitable qualifications and have earned positive recommendation for a course of higher education from the head of the Secondary School attended.

Postgraduate programmes

The faculty offers two postgraduate programmes:

Masters of Arts with Education (M.A.Ed) Degree Programme

Programme Structure

Master of Arts with Education (MA(Ed) Programme has five streams, namely; Linguistics, Geography, Kiswahili Literature, Literature and History.

Entry Requirements

- (i) First degree in education Arts Subjects (e.g. BA (Ed), or B.Ed. (Arts) from a recognized institution of higher learning with at least a lower second class of GPA not less than 2.7 or its equivalent. In order to take language streams of the M.A (Ed) programme one has to have studied any of the following in the undergraduate degree. Linguistics, Kiswahili, French, English and Literature. For Geography and History streams one has to have studied the particular subjects in the undergraduate degree.

OR

- (ii) BA (Kiswahili), BA (Language Studies), (English), BA (Geography and Environmental Studies), BA (French), BA (Literature) and BA (History) with GPA not less than 2.7 plus a Postgraduate Diploma in Education (PGDE) from a recognized institution of higher learning with at least an average pass of B in their final University Examination of the PGDE Programme.

Duration: The Programme runs for 24 months

Mode of Delivery: Coursework and Research Project

Application Fee: Applicants will be required to pay a non-refundable application fee as follows: TZS 50,000/= for Tanzanian applicants and US\$50 for Non-Tanzanian applicants

Application Fee should be paid through the bank as follows:

BANK NAME: NBC BANK

Account Name: DUCE Collection Account

ACC.NO: 071101000196

Applicable Tuition Fees

Tuition Fee for the Master of Arts with Education Programme is TZS 4,000,000 for Tanzanian applicants and US\$6,150 for Non-Tanzanian applicants.

Masters of Arts in Public Administration

Master of Arts in Public Administration (Evening)

The Master of Arts in Public Administration (Evening) is an evening taught programme comprising of coursework and dissertation and the duration shall be twenty four months (2 years). Coursework run for a period of two semesters of 15 teaching weeks, with final examination at the end of each semester. The second year shall be devoted to research and writing of the dissertation.

Entry Requirements

Applicants will be required to have at least a first degree in public administration, political science or education with majors in public administration and/or political science or any related fields from a recognized institution of higher learning with at least a lower second GPA of not less than 2.7 or its equivalent.

How to Apply

Applicants for this programme are required to complete all stages as shown in the guidelines for Online Application through the link:

<https://aris2.udsm.ac.tz/pgoa>. Applicants should remember to select an appropriate programme for DUCE as the same programme is also offered in other colleges of the University of Dar es Salaam.

Application Fee: Applicants will be required to pay a non-refundable application fee as follows:

TZS 50,000/= for Tanzanian applicants and US\$50 for Non-Tanzanian applicants

Application Fee should be paid through the bank as follows:

BANK NAME: NBC BANK

Account Name: DUCE Collection Account

ACC.NO: 071101000196

Applicable Tuition Fees

Tuition Fee for the Master of Arts in Public Administration Programme is TZS 5,000,000 for Tanzanian applicants and US\$6,150 for Non-Tanzanian applicants.

Masters of Arts in Public Administration

The Centre for Social and Political Research (Cspr)

CSPR is a newly established Centre which came into effect in April 2018. The CSPR is in the Department of History, Political Science and Development Studies within the Faculty of Humanities and Social Sciences at the Dar es Salaam University College of Education (DUCE). The aim of the Centre is to provide a platform, through which members of the Department and the College at large can have the opportunity to effectively engage in the core functions of the University namely, teaching, research and providing public service. CSPR promotes collaborative and multidisciplinary research among members of the College and between DUCE staff and research centres and individuals within and outside the country.

Contact: Centre for Social and Political Research
Dar es Salaam University College of Education
P. O. Box 2329 Dar es Salaam, Tanzania
Physical Address: Taifa Road
Chang'ombe Area, adjacent to the New National Stadium
Tel: +255 22 2850419
E-mail: cspr@duce.ac.tz
cspr.duce@gmail.com

Non degree programmes

The FoHSS offers several non-degree market tailored programmes and services designed to meet the demand of Tanzanians and foreigners /visitors.

Kiswahili for beginners

The Department of Kiswahili at DUCE offers a Kiswahili for Beginners Course. The general aim of the course is to enable students to develop Kiswahili interactive and communicative skills and be able to communicate with Tanzanians and other Kiswahili speakers at ease.

The course takes students through listening, speaking, reading and writing activities, placing special emphasis on East African context. Students participate in classroom and out-of-class activities that provide frequent day-to-day interaction with native speakers of Kiswahili in Tanzania from Dar es Salaam, Zanzibar, Bagamoyo and other areas.

Mode of Delivery

The course is delivered through two modes: the intensive course and the evening classes. The Intensive course is offered for eight weeks consecutively. during the long vacation, i.e. June – September every year.

The evening mode for Kiswahili for beginners is offered after normal working hours, i.e. between 03.00 pm - 08.00 pm during the week-days. Week-end classes are arranged for interested parties.

Course Fees

The fees for both modes are as follows:

Evening Class Course

1. Application fee: 30,000/= (or\$ 30) (once)
2. Registration fees:100,000/= (or \$ 100) (once)
3. Tuition fee: 500,000/= (or \$ 500) (per month)
4. Secretarial services: 100,000/=(or\$100) (once)

Total 730,000/= (or \$ 730)

Eight-week Intensive course

1. Application fee 30,000/= (or \$ 30) (once)
2. Registration fee 100,000/= (or \$ 100) (once)
3. Tuition fee: 1,500,000/= (or \$ 1500) (per term, 8 weeks)
4. Secretarial Services:100,000/=(or\$ 100) (once)
5. Trips (Bagamoyo 2 days) 200,000/= (or \$ 200) (once)

Total 1,930,000/= (or \$1930) (for the whole course duration)

Translation and Editing Services

The Translation and Editing Services are offered by two Units: The Foreign Languages, Linguistics and Literature Unit and the Kiswahili Unit. The services were introduced to cater the increasing demand to translate and edit various technical and non-technical texts; books, papers, menu, songs and movies, to mention just a few. The translation and editing work involves English, Kiswahili and French.

Translation and editing works are charged in two ways: ordinary and express. The 'ordinary charges' involve the kind of payment when work is done in normal time frame while express charging is for fast tracked work.

The English language proficiency test

The English Language Proficiency Test is conducted by the Department of Foreign Languages, Linguistics and Literature of the Dar es Salaam University College of Education (DUCE). It is managed and administered by qualified members of academic staff. The test involves the examination of the following proficiencies all together:

Individual command of spoken English (speaking Communicative Standard English).

Individual ability in reading English

Individual ability to write in standard English

Individual listening ability of standard English

The testing mechanisms, all together, lead to one English proficiency certificate which is issued to and born by the tested individual.

Course Fees and Time Frame

The fees charged for the English proficiency test are as follows:

DUCE Students	10,000/=
DUCE Alumni (DUCE Graduates	30,000/=
DUCE Staff	30,000/=
Other interested parties/persons	40,000/=

The English Proficiency Tests are conducted THREE TIMES every month. Clients and interested parties are advised to contact the Department of Foreign Languages, Linguistics and Literature at Dar es Salaam University College of Education (DUCE), Upper Floor in the FHSS Building for more information. The English Proficiency Tests are conducted THREE TIMES every month. Clients and interested parties are advised to contact the Department of Foreign Languages, Linguistics and Literature at Dar es Salaam University College of Education (DUCE), Upper Floor in the FHSS Building for more information about examination dates, registration and fees payment modalities. about examination dates, registration and fees payment modalities.

Methods of teaching kiswahili as a foreign language

The department of Languages and Literature offers a course on Methods of Teaching Kiswahili as a foreign language for all those who have done Kiswahili as a teaching subject. The course is offered in March and November every year at 50,000/= for DUCE students and alumni and 80,000/= for non-alumni.

Mode of Payment: CRDB Bank Acc.No. 01J1092000004
Account Name: DUCE PRE-ENTRY
Contact: Phone: +255 22 285 0419
Email: language@duce.ac.tz

Intensive English course

This is offered to beginners of English language or speakers who have low proficiency and need to improve their June proficiency. The course is offered twice a year. March – June and November to January at 250,000/= per fee.

Mode of Payment: CRDB Bank Acc.No. 01J1092000004
Account Name: DUCE PRE-ENTRY
Contact: Phone: +255 22 285 0419
Email: language@duce.ac.tz

French language course

This is offered for all levels – beginners to advanced learners twice a year: March – June and November- January at a fee of 250,000/= for the whole course.

Duration: 3 months from 18th March to 15th June 2019 two-hour class – three times a week from 5:00-7:00pm at DUCE.

Mode of Payment: CRDB Bank Acc.No. 01J1092000004
Account Name: DUCE PRE-ENTRY
Contact: Mobile: +255 744 874 212/+255 754 754 813
Email: language@duce.ac.tz
DUCE is located at Chang'ombe area, near the National Stadium, Taifa Road

Geographical information systems(GIS) for professionals

Awareness of Geographical Information Systems (GIS) is spreading in education and society. Students access GIS data and tools through the Internet, mobile devices and on desktops through specific programmers in which students take GIS as a course. However, many teachers and students who are in education field remain unsure how to use GIS for teaching and or using it in regular academic subjects. This course introduces teachers and education students to GIS technology and its application in regular teaching. There are also tailor made courses for other professionals in GIS.

Beneficiaries

The course requires no prior GIS skills and is for teachers who are interested in using GIS to create maps and using map as teaching aids and other professionals who require GIS knowledge to improve their work.

Delivery Mode:

The short course training will involve lectures and practicals
The training duration in 5 days (30 hrs), 6 hrs per day

Course Fees and Material:

The course fee will be TSHS.50,000 for undergraduate, TSHS. 100,000 for postgraduate and TSHS.200,000 for non-students. Upon completion of the course, trainees will be awarded a certificate of attendance. Trainees will be given practical handouts, lecture notes, and the GIS software for those with their own laptops.

Registration: Department of Geography and Economics, DUCE

Mode of Payment: CRDB Bank Acc. No. 01J1092000004
Account Name: DUCE PRE-ENTRY
Mobile: 0716 795 037; 0788 809 937
Emails: eikwayu@gmail.com/tzigstraining11@gmail.com

The English language proficiency test

It is offered and the beginning, mid and end of every month and upon appointment. The fee is 10000/-for DUCE students and alumni and 40000/- non-alumni.

Registration: Department of Geography and Economics, DUCE

Mode of Payment: CRDB Bank Acc. No. 01J1092000004
Account Name: DUCE PRE-ENTRY
Phone: +255 22 285 0419
Email: language@duce.ac.tz

For further information, please contact:

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