

**UNIVERSITY OF DAR ES SALAAM  
MWALIMU NYERERE MLIMANI CAMPUS**

**TIMETABLE FOR ISSUANCE OF GRADUATION GOWNS AND REHEARSAL  
2020 CLUSTER I**

All postgraduate candidates who successfully completed their studies and qualified for the University of Dar es Salaam PhD, Masters, and Postgraduate Diploma Awards in the 2019/2020 academic year are hereby informed that the **GRADUATION GOWNS** will be issued from 20<sup>th</sup> to 23<sup>rd</sup> July 2020, from 8:00-17:00 hrs and the **rehearsal will be conducted on 23<sup>rd</sup> July 2020 at 15.00hrs – Mlimani City Hall.**

**COSTUME CHARGES**

Costume Charges and Convocation Fee payment are made by using **CONTROL NUMBER** which is obtained through ARIS. Graduands are therefore advised to visit their ARIS accounts where they will find a field of **MY PAYMENT>> select >> CREATE NEW PAYMENT>> tick >> Graduation Fee>>Manually Inset amount; TZS 40000>> Tick Convocation Fee>> Manually Inset amount; TZS 5000>> Save & Request Control Number.** Use the ARIS generated **CONTROL NUMBER** assigned to you and Pay a non-refundable costume hire charge of TZS 40000/= and 5000/= as Convocation Fees through BANK or MOBILE MONEY SERVICES. After paying, you should submit the pay-in slip to your respective College/ School or Institute for receipts. More information regarding payments is also available on the University website ([www.udsm.ac.tz](http://www.udsm.ac.tz).)

The Borrower shall return the said costumes to the University immediately after the graduation ceremony and in any case **NOT LATER THAN SEVEN WORKING DAYS** after the date of the graduation ceremony. **A penalty of TZS 10000/=** shall be charged for each day of default to return the hired costumes and in the event of loss of the costume the owner shall be entitled to recover such loss at the current market price. For more details please read and **"download"** the **AGREEMENT FOR HIRING OF ACADEMIC COSTUMES** at: [www.udsm.ac.tz](http://www.udsm.ac.tz).

**Issued by  
DIRECTOR, POSTGRADUATE STUDIES  
1<sup>st</sup> July 2020**